



**Lehman College, Office of Undergraduate Studies and Online Education**

**Alyson Vogel, Associate Director, Online Education**

250 Bedford Park Boulevard W. Room 264 Carman Hall  
Bronx, NY 10468

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347 577-4024 X4024

Graduate Students have become an integral part of CUNY's rich and supportive teaching and learning environment. In your role as Graduate Teaching Fellow here at Lehman College, you can look forward to working with undergraduate students in several significant ways – helping students grapple with course material, providing them with feedback and assistance to advance their academic skills, fostering critical thinking, and generally helping them to succeed in your course to the best of their abilities.

This summer the Office of Undergraduate Studies and Online Education at Lehman College is offering guidance to GTFs who are just starting out in their teaching roles. This intensive series of workshops is intended to be advisory rather than prescriptive – to that end, we will offer over the course of three days a range of high-impact pedagogical practices and innovative teaching and learning strategies; syllabus development that incorporates active learning, Blackboard supported online techniques, projects that utilize Web 2.0, even how to teach in a hybrid (blended) environment to help you get started. Then we'll point you to great resources on each topic so that you can explore them further on your own or with our guidance as the semester progresses. After the workshop series you will be asked to identify the instructional approaches and strategies that you feel most comfortable with, and then work to adapt new ideas and suggestions within that framework over the months to come.

You will be asked to:

- \* Attend three 5 hour in-person workshops from 10 am- 3 pm August 21-23
- \* Participate in a facilitated online forum to form a support network and be mentored by other faculty participants
- \* Complete a peer-reviewed course syllabus for use in fall 2012 or spring 2013 that illustrates instructional techniques and strategies demonstrated in the workshops.

Space is limited so interested GTAs should complete the attached application before August 15 to take advantage of this great opportunity to augment your online and in-person pedagogical strategies. Continental breakfast and lunch are included. We hope that you will take advantage of this supportive professional development opportunity and look forward to seeing you in August! Please contact Alyson Vogel at the below email if you have any questions.

Sincerely,

Robert Whittaker  
Associate Provost,  
Office of Undergraduate Studies and Online Education

[robert.whittaker@lehman.cuny.edu](mailto:robert.whittaker@lehman.cuny.edu)

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Office of Online Education

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**Lehman College SUMMER 2012**

**Graduate Teaching Fellow Professional Development Workshops**

**Time/ Dates/Location:** 10 am- 3 pm August 21-23 Faculty Computer Training Lab, 249 Carman Hall.

Please complete this page and email to [Alyson.vogel@lehman.cuny.edu](mailto:Alyson.vogel@lehman.cuny.edu) or drop off to 264 Carman Hall. *Space is limited* so sign-up is on a first-come, first-served basis- PLEASE SUBMIT BY AUGUST 15 for space preference.

\*First Name \_\_\_\_\_ \* Last Name \_\_\_\_\_

\*Discipline/Department \_\_\_\_\_ / \_\_\_\_\_

\*Chair \_\_\_\_\_ Your Title: \_\_\_\_\_

(\*Circle which email is preferred, if applicable)

\*Lehman Email : \_\_\_\_\_ \*Personal email: \_\_\_\_\_

CUNY Email: \_\_\_\_\_ \*Cell Phone \_\_\_\_\_  
(\*REQUIRED)

**ANTICIPATED COURSE(s):**

Course Title \_\_\_\_\_ Section \_\_\_\_ Course # \_\_\_\_\_

Course Title \_\_\_\_\_ Section \_\_\_\_ Course # \_\_\_\_\_

**Experience with Online Teaching:**

Experienced \_\_\_\_\_ Intermediate \_\_\_\_\_ Novice \_\_\_\_\_

Ever taught using online resources? \_\_\_\_\_

**Experience designing a syllabus:**

Experienced \_\_\_\_\_ Intermediate \_\_\_\_\_ Novice \_\_\_\_\_